Inserting pictures and objects

Spoken Tutorial Project
National Mission on Education through ICT
http://spoken-tutorial.org

Tutorial by
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Video Production by
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Learning Objectives

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1. **Inserting an image file into a document**

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2. **Inserting tables**

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2. **Inserting tables**

3. **Inserting hyperlinks**

OS and versions

Here we are using:

- **GNU/Linux.**

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- **GNU/Linux.**
- **LibreOffice Suite version 3.3.4**

Hyperlinks

- **A user following hyperlinks is said to navigate or browse the hypertext.**

What is a Hyperlink?

A hyperlink

- ▶ **is a reference to a document that the reader can directly follow, or that is followed automatically.**

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A hyperlink

- ▶ **is a reference to a document that the reader can directly follow, or that is followed automatically.**

- ▶ **points to a whole document or to a specific element within a document.**

Summary

1. **Inserting an image file into a document**

2. **Inserting tables**

3. **Inserting hyperlinks**

Comprehensive Assignment

- **1. Open practice.odt**

Comprehensive Assignment

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- **2.Insert an image into the file.**

Comprehensive Assignment

- **3.Insert a table with 3 rows and 2 columns.**

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Comprehensive Assignment

- **3.Insert a table with 3 rows and 2 columns.**

- **4.Make an hyperlink to open www.google.com website when you click on the image in the file.**

About the Spoken Tutorial Project

- Watch the video available at
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- If you do not have good bandwidth, you
  can download and watch it

Spoken Tutorial Workshops

The Spoken Tutorial Project Team

- ▶ **Conducts workshops using spoken tutorials**

- ▶ **Gives certificates to those who pass an online test**

- ▶ **For more details, please write to contact@spoken-tutorial.org**

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- **More information on this Mission is available at http://spoken-tutorial.org /NMEICT-Intro**

About the contributor

- **This tutorial has been contributed by DesiCrew Solutions Pvt.Ltd.**

- **www.desicrew.in**

- **Thanks for joining**