# 17UBICT3005

### B.Com. (ISM) DEGREE EXAMINATION,NOVEMBER 2018 II Year III Semester Core Major- Paper V PRINCIPLES OF MANAGEMENT

#### Time : 3 Hours

Max.marks:75

Section A  $(10 \times 2 = 20)$  Marks

Answer any **TEN** questions

- 1. Define Management.
- 2. Expand "PODSCORB".
- 3. What is planning?
- 4. What do you mean by Decision Making?
- 5. Write a note on Informal Organisation.
- 6. What is committee?
- 7. Define Delegation.
- 8. What is meant by recruitment?
- 9. State any two benefits of control.
- 10. Who is a Leader?
- 11. Define the term controlling.
- 12. What is internal co-ordination?

**Section B**  $(5 \times 5 = 25)$  Marks

# Answer any **FIVE** questions

- 13. Difference between management and administration.
- 14. What are the different kinds of policies?
- 15. What are the features of decision making?
- 16. Discuss the types of leader?
- 17. Explain importance of Training.
- 18. What are the principles of co-ordination?
- 19. What are the basis of Departmentation in an Oraganisation?

# Section C $(2 \times 15 = 30)$ Marks

# Answer any **TWO** questions

- 20. Explain the functions of management.
- 21. Discuss the steps involved in the process of planning.
- 22. Explain the techniques of control.
- 23. Explain the selection procedures.

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