

B.A. DEGREE EXAMINATION, APRIL 2019
III Year VI Semester
Archives Keeping

Time : 3 Hours

Max.marks :75

Section A ($10 \times 2 = 20$) Marks

Answer any **TEN** questions

1. Archives
2. Roman Archives
3. Arthasastra
4. Papyrus
5. William Dolby
6. Lamination
7. Pests-Mildew
8. I H R C
9. Dr.B.S.Baliga
10. Asiatic Society of Bengal.
11. SWARBICA
12. Communal Archives

Section B ($5 \times 5 = 25$) Marks

Answer any **FIVE** questions

13. Mention briefly about the scope of Archives.
14. What are the important activities of ICA?
15. Explain the Registry-Filling System.
16. Brief about the rules and regulations of Tamil Nadu Archives.
17. Write the Significance of the administrative system in National Archives.
18. Explain the achievements of Archives in India.
19. Write a note on the functions of Tamil Nadu Archives.

Section C ($3 \times 10 = 30$) Marks

Answer any **THREE** questions

20. Explain the development of Archives Keeping in India.
21. What are the materials needed for the creation of Archives-Explain.
22. Discuss the Modern methods of Preservation of Documents.
23. Write an essay about the uses of Archives.
24. Explain the various categories of private archives.

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