## 21UCCCT4008

SHRIMATHI DEVKUNVAR NANALAL BHATT VAISHNAV COLLEGE FOR WOMEN (AUTONOMOUS) (Affiliated to the University of Madras and Re-accredited with 'A+' Grade by NAAC) Chromepet, Chennai - 600 044. B.Com. CA - END SEMESTER EXAMINATIONS APRIL - 2024 SEMESTER - IV 21UCCCT4008 - Principles of Management

Total Duration : 2 Hrs. 30 Mins.

Total Marks : 60

## Section B

Answer any **SIX** questions  $(6 \times 5 = 30 \text{ Marks})$ 

- 1. Identify the basic characteristics of management.
- 2. Sketch briefly on the elements of scientific management.
- 3. Demonstrate the steps to make planning effective.
- 4. Show the different types of decisions.
- 5. Describe 'responsibility'.
- 6. Classify the characteristics of control.
- 7. Solve the problems faced in securing effective co-ordination.
- 8. Distinguish formal organisation from Informal organisation.

## Section C

Answer any **THREE** questions  $(3 \times 10 = 30 \text{ Marks})$ 

- 9. Relate the various stages in the control process.
- 10. Explain the principles and importance of delegation of Authority.
- 11. Examine the principles of organisation.
- 12. Assess in brief the nature and scope for human resource function in an organisation.
- 13. Appraise the fourteen general principles of management given by Henri Fayol.

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